

## Alphabetical List of Credentials

**Basic** – Entry level or standard knowledge

**Advanced** – 5 YFE/advanced techniques

**Intermediate** – 2-3 YFE/2<sup>nd</sup> tier techniques

**Expert** – 10 years YFE/senior practitioner or trainer

| Credential  |   | Credentialing Organization  | Topical Area   | Practitioner's Expertise Level to Obtain  |
|-------------|---|---|--|---|
| <b>ACC</b>  | Associate Certified Coach                 | <b>ICF</b> – International Coach Federation   | Coaching   | <b>Intermediate</b> – 60 hours of training + 100 hours of coaching experience         |
| <b>BJSS</b> | Business & Job Seeker Specialist          | <b>IAWP</b> – International Association of Workforce Professionals  | Career & Workforce Development                           | <b>Intermediate</b> – written exam (must possess HWDS to obtain)                      |
| <b>CARW</b> | Certified Advanced Resume Writer          | <b>CDI</b> – Career Directors International   | Resume Writing   | <b>Basic</b> – written + practical exam   |
| <b>CCP</b>  | Certified Career Practitioner             | <b>ICCI</b> – Institute of Career Certification International (also supported by the Association of Career Professionals International) | Career Development                                       | <b>Intermediate</b> – 8 years of experience, of which 4 must be in career development |
| <b>CCRE</b> | Certified Career Research Expert          | <b>CDI</b> – Career Directors International   | Career Research/ Occupational Information                | <b>Basic</b> – self-paced training (unknown # of hours) + exam                        |
| <b>CCTC</b> | Corrections Career Transition Certified   | <b>CDI</b> – Career Directors International   | Career development needs of criminal offender population | <b>Intermediate</b> – self-paced training (unknown # of hours)                        |
| <b>CECC</b> | Certified Electronic Career Coach         | <b>CDI</b> – Career Directors International   | E-Coaching & Electronic Portfolio Development            | <b>Intermediate</b> – 28 hours of self-paced training + practical exam                |
| <b>CEIC</b> | Certified Employment Interview Consultant | <b>CDI</b> – Career Directors International   | Employment Interviewing and Salary Negotiation           | <b>Intermediate</b> – 20 hours of self-paced training                                 |

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|-------------|--|---|--------------------------------|---|
| <b>CEIP</b> | Certified Employment Interview Professional  | <b>PARWCC</b> – Professional Association of Resume Writers and Career Coaches   | Employment Interviewing        | <b>Basic</b> – self-paced training + written exam   |
| <b>CERW</b> | Certified Expert Resume Writer               | <b>CDI</b> – Career Directors International   | Resume Writing                 | <b>Intermediate</b> – expertise verified by portfolio   |
| <b>CFM</b>  | Certified Fellow Manager                     | <b>ICCI</b> – Institute of Career Certification International (also supported by the Association of Career Professionals International) | Career Development             | <b>Expert</b> – 12 years of experience of which 6 must be in career development + experience managing at least 5 career practitioners |
| <b>CFP</b>  | Certified Fellow Practitioner                | <b>ICCI</b> – Institute of Career Certification International (also supported by the Association of Career Professionals International) | Career Development             | <b>Advanced</b> – 12 years of experience of which 6 must be in career development   |
| <b>CFRW</b> | Certified Federal Resume Writer              | <b>CDI</b> – Career Directors International   | Resume Writing                 | <b>Intermediate</b> – 28 hours of self-paced training + practical exam  |
| <b>CMRW</b> | Certified Master Resume Writer               | <b>CDI</b> – Career Directors International   | Resume Writing                 | <b>Advanced</b> - TBA   |
| <b>CPCC</b> | Certified Professional Career Coach          | <b>PARWCC</b> – Professional Association of Resume Writers and Career Coaches   | Coaching                       | <b>Basic</b> – self-paced training + written exam   |
| <b>CPRW</b> | Certified Professional Resume Writer         | <b>PARWCC</b> – Professional Association of Resume Writers and Career Coaches   | Resume Writing                 | <b>Basic</b> – written + practical exam   |
| <b>CWDP</b> | Certified Workforce Development Professional | <b>NAWDP</b> – National Association of Workforce Development Professionals  | Career & Workforce Development | <b>Intermediate</b> – 24 months / 2800 hours of experience  |
| <b>CWPP</b> | Certified Web Portfolio Practitioner         | <b>CDI</b> – Career Directors International   | Web Portfolios                 | <b>Intermediate</b> – 10 hours of self-paced training + practical exam  |

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|--------------------------------|---|--|-------------------------------|--|
| <b>GCDF</b>                    | Global Career Development Facilitator   | <b>NCDA</b> – National Career Development Association              | Career Development            | <b>Advanced</b> – 120 hours of training + 24 months / 2800 hours of experience                           |
| <b>HWDS</b>                    | History of Workforce Development Specialist   | <b>IAWP</b> – International Association of Workforce Professionals | Workforce Development         | <b>Basic</b> – written exam  |
| <b>JCTC</b>                    | Job and Career Transition Coach   | <b>CPAD</b> – Career Planning and Adult Development Network        | Coaching & Career Development | <b>Intermediate</b> - 21 hours of classroom training   |
| <b>LMIS</b>                    | Labor Market Information Specialist   | <b>IAWP</b> – International Association of Workforce Professionals | Labor Market Information      | <b>Intermediate</b> – written exam (must possess HWDS to obtain)   |
| <b>MCC</b>                     | Master Certified Coach  | <b>ICF</b> – International Coach Federation                        | Coaching                      | <b>Expert</b> – 200 hours of training + 2500 hours of coaching experience                                |
| <b>MCC</b>                     | Master Career Counselor (NCDA MEMBERSHIP CATEGORY; NOT A CREDENTIAL)                | <b>NCDA</b> – National Career Development Association              | Career Counseling             | <b>Advanced</b> – Master’s degree in counseling +maintain counseling license + three years of experience |
| <b>MCD</b>                     | Master Career Director  | <b>CDI</b> – Career Directors International                        | Career Development            | <b>Expert</b> – 10 years of field experience   |
| <b>MCDP</b>                    | Master Career Development Professional (NCDA MEMBERSHIP CATEGORY; NOT A CREDENTIAL) | <b>NCDA</b> – National Career Development Association              | Career Development            | <b>Advanced</b> – Master’s degree in counseling + three years in experience                              |
| <b>Discontinued After 1999</b> |   |  |                               |  |
| <b>NCCC</b>                    | National Certified Career Counselor   | <b>NBCC</b> – National Board of Certified Counselors               | Career Counseling             | <b>Expert</b> – Master’s degree in counseling + certification exam                                       |

|             |                                   |  |  |  |
|-------------|-----------------------------------|--|--|--|
| <b>NCRW</b> | National Certified Resume Writer  | <b>NRWA</b> – National Resume Writers' Association                 | Resume Writing                                 | <b>Basic</b> – written + practical exam                                    |
| <b>PCC</b>  | Professional Certified Coach      | <b>ICF</b> – International Coach Federation                        | Coaching                                       | <b>Advanced</b> – 125 hours of training + 750 hours of coaching experience |
| <b>UEIS</b> | Unemployment Insurance Specialist | <b>IAWP</b> – International Association of Workforce Professionals | Unemployment Insurance / Workforce Development | <b>Intermediate</b> – written exam (must possess HWDS to obtain)           |