

Credentials by Organization

Basic – Entry level or standard knowledge
Advanced – 5 YFE/advanced techniques

Intermediate – 2-3 YFE/2nd tier techniques
Expert – 10 years YFE/senior practitioner or trainer

Credential		Credentialing Organization	Topical Area	Practitioner's Expertise Level to Obtain
CARW	Certified Advanced Resume Writer	CDI – Career Directors International	Resume Writing	Basic – written + practical exam
CERW	Certified Expert Resume Writer		Resume Writing	Intermediate – expertise verified by portfolio
CMRW	Certified Master Resume Writer		Resume Writing	Advanced - TBA
CFRW	Certified Federal Resume Writer		Resume Writing	Intermediate – 28 hours of self-paced training + practical exam
CCTC	Corrections Career Transition Certified		Career development needs of criminal offender population	Intermediate – self-paced training (unknown # of hours)
CECC	Certified Electronic Career Coach		E-Coaching & Electronic Portfolio Development	Intermediate – 28 hours of self-paced training + practical exam
CEIC	Certified Employment Interview Consultant		Employment Interviewing and Salary Negotiation	Intermediate – 20 hours of self-paced training
CCRE	Certified Career Research Expert		Career Research/ Occupational Information	Basic – self-paced raining (unknown # of hours) + exam
CWPP	Certified Web Portfolio Practitioner		Web Portfolios	Intermediate – 10 hours of self-paced training + practical exam
MCD	Master Career Director		Career Development	Expert – 10 years of field experience

JCTC	Job and Career Transition Coach	CPAD – Career Planning and Adult Development Network	Coaching & Career Development	Intermediate - 21 hours of classroom training
HWDS	History of Workforce Development Specialist	IAWP – International Association of Workforce Professionals	Workforce Development	Basic – written exam
BJSS	Business & Job Seeker Specialist		Career & Workforce Development	Intermediate – written exam (must possess HWDS to obtain)
UEIS	Unemployment Insurance Specialist		Unemployment Insurance / Workforce Development	Intermediate – written exam (must possess HWDS to obtain)
LMIS	Labor Market Information Specialist		Labor Market Information	Intermediate – written exam (must possess HWDS to obtain)
CCP	Certified Career Practitioner		ICCI – Institute of Career Certification International (also supported by the Association of Career Professionals International)	Career Development
CFP	Certified Fellow Practitioner	Advanced – 12 years of experience of which 6 must be in career development		
CFM	Certified Fellow Manager	Expert – 12 years of experience of which 6 must be in career development + experience managing at least 5 career practitioners		

ACC	Associate Certified Coach	ICF – International Coach Federation	Coaching	Intermediate – 60 hours of training + 100 hours of coaching experience
PCC	Professional Certified Coach			Advanced – 125 hours of training + 750 hours of coaching experience
MCC	Master Certified Coach			Expert – 200 hours of training + 2500 hours of coaching experience
CWDP	Certified Workforce Development Professional	NAWDP – National Association of Workforce Development Professionals	Career & Workforce Development	Intermediate – 24 months / 2800 hours of experience
Discontinued After 1999				
NCCC	National Certified Career Counselor	NBCC – National Board of Certified Counselors	Career Counseling	Expert – Master’s degree in counseling + certification exam
GCDF	Global Career Development Facilitator	*Note – the MCC & MCDP designations are NCDA membership categories and not credentials. They were created to replace the NCCC credential, which was discontinued in 1999. However, their use after practitioners’ names often confuses people into thinking they are credentials.	Career Development	Advanced – 120 hours of training + 24 months / 2800 hours of experience
MCC	Master Career Counselor		Career Counseling	Advanced – Master’s degree in counseling + maintain counseling license + three years of experience
MCDP	Master Career Development Professional		Career Development	Advanced – Master’s degree in counseling + three years in experience
NCRW	National Certified Resume Writer	NRWA – National Resume Writers’ Association	Resume Writing	Basic – written + practical exam

CPRW	Certified Professional Resume Writer	PARWCC – Professional Association of Resume Writers and Career Coaches	Resume Writing	Basic – written + practical exam
CEIP	Certified Employment Interview Professional		Employment Interviewing	Basic – self-paced training + written exam
CPCC	Certified Professional Career Coach		Coaching	Basic – self-paced training + written exam